

ALA American Library Association

Mailing List Order Form

Terms of Payment

Check/money order enclosed

Charge to my credit card:

American Express

MasterCard

Visa

Card Number _____

Expires ____/____

Signature _____

Send invoice (Terms: 30 days)

P.O. # _____

or authorized signature for billed orders.

ALA Corporate Member # _____

Format

2-up Avery laser labels (peel-off)

E-mail "attachment" (Excel file)
(email address: _____)

Special Instructions

Keep each list separate

Merge all lists (no duplicates)

Personal only Orgs only

U.S. only

States only (specify states)

Keycode lists with _____
(up to 8 characters)

BILL TO:

Name _____

Address _____

City _____

State ____ Zip ____ Phone _____

SHIP TO:

Name _____

Address _____

City _____

State ____ Zip ____ Phone _____

Order Code/List Name	Est. Count	Price/1,000	Est. Total Cost

Estimated Subtotal \$ _____

Estimated Keycode Cost (if applicable) _____

Less 15% ALA Corporate Member Discount _____

Less 20% second use discount _____

Estimated Total Due _____

SEND THIS ORDER FORM TO:

Maribeth Chapman, Mailing Lists

American Library Association

225 N. Michigan Avenue

Suite 1300

Chicago, IL 60601

(800) 545-2433, ext. 2460

E-mail: mchapman@ala.org

Contact: _____ Authorized Signature: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: ____ / ____ Fax: ____ / ____ E-mail: _____